



CITY MANAGER'S OFFICE
CITY OF NEWARK

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March 8, 2021

CONTRACT NO. 21-05
CITY OF NEWARK PARKS SIGNAGE REPLACEMENTS
(UPDATED FOR 2021)

ADDENDUM #1

PROJECT INFORMATION

- A. Name: Parks Signage Replacements (Updated for 2021)
B. Owner: City of Newark, Delaware
C. Contract Number: 21-05
D. Date of Addendum: March 8, 2021
E. Pre-Bid Meeting Date: N/A
F. Questions Deadline: 5:00 p.m., Monday, March 15, 2021
G. Bid Submission Deadline: 3:00 p.m., Tuesday, March 23, 2021

NOTICE TO BIDDERS

- A. The Bidder shall acknowledge receipt of this addendum with their submitted proposal.
B. The date for questions and receipt of bids remains unchanged by this addendum.
C. This addendum shall serve to answer questions received by Bidders to date.

RESPONSES TO QUESTIONS SUBMITTED VIA EMAIL

Question 1:	Is a copy of the planholder's list available?
Response 1:	All relevant information pertaining to this contract is available at www.newarkde.gov/bids .
Question 2:	Have you issued any addenda for this project to date?
Response 2:	This is addendum #1 for Contract 21-05.
Question 3:	What is the estimated construction cost?
Response 3:	The budget for this project, as currently stated in the City's 2021-2025 Capital Budget, is able via the City's budget central webpage: https://newarkde.gov/1007/Budget-Central .
Question 4:	Does Contract 21-05 replace Contract 20-13 for the City?
Response 4:	Staff made changes to the Parks Signage contract to better account for specific material desires as well as stipulations for the location of the bidding vendor. As such, we anticipate moving forward with Contract 21-05

	<p>but have not formally canceled Contract 20-13. As noted in the Contract 20-13 documents, all bids must remain valid for 60 days following the bid opening date. For Contract 20-13, the bid opening date was January 15, so bidders may revoke their bids for Contract 20-13 beginning on March 10 at 2:00 p.m. The City will not formally cancel Contract 20-13 until after the bid opening date for Contract 21-05 (assuming staff finds at least one bid satisfactory), but bidders may request revocation of bids for Contract 20-13 starting at 2:00 p.m. on March 10.</p> <p>Both Contract 20-13 and 21-05 can be accessed at www.newarkde.gov/bids.</p>
Question 5:	I have noted that the warranty necessary requirements have increased from one year to 3 years. Since we would not be installing the signs as per the new directive, would we be able to make a visual inspection of signs installed to make sure that our materials and fabrication were not compromised?
Response 5:	The awarded company would be able to make a visual inspection of signs installed to make sure that materials and fabrication were not compromised for warranty purposes. Staff is to be made aware of any discrepancies that the vendor may find and any corrective measures that may need to be taken.
Question 6:	Would the sign quote for each size include the posts or does the City take care of posts and installation?
Response 6:	The City will take care of the posts and other supplies needed for installation.

END OF ADDENDUM #1